AUTHOR GUIDELINES

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B. STRUCTURE OF THE MANUSCRIPT(S)

1. Title of the paper
2. Name of Authors and affiliations (with author(s) email)
3. Abstract (Maximum 150 words)
4. Keywords (Maximum five words)
5. Introduction - including motivation, aims and overview etc.
6. Main body - explanation of methods, data used, instrumentation, results and discussion etc.
7. Conclusions
8. Acknowledgement (If any)
9. References

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Title: Cambria, Title case, Bold, First Letter of each word is capital, Font size -14

Author(s) Name: Times New Roman, font size -11
Affiliations, addresses, e-mail addresses: Times New Roman, font size - 10

Abstract: Times New Roman, font size - 10

Keywords: Times New Roman, font size -10

Body Text: Times New Roman, font Size-10, Single Spaced, Justify both sides,

First Line of all Paragraphs indented (0.3), No Line Breaks between paragraphs

Paragraph Spacing: Above paragraph – 0 pt, below paragraph – 0 pt

Paragraph Tab Space: 0.3"

Heading 1: Times New Roman, Size-12, Bold, for example, 1. Introduction

Heading 2: Times New Roman, Size-10, Bold, for example, 1.1 Leadership

Heading 3: Times New Roman, Size-10, Italic, for example, 1.1.1 Leadership

References: Times New Roman, font size -9

Page Setup: Margins: Top -0.4 inch & Bottom: 0.3 inch

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Paper: Portrait, A4 size (8.27 inch x 11.69 inch)

Photographs: JPG and GIF format only and Inserted immediately after the citation in the text.

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E. REFERENCES

List

At the end of the manuscript, references must be arranged in the alphabetical sequence. If there are more than one reference from the same author(s) in the same year then it must be identified using the letters “a”, “b”, “c”, etc., which is written right after the year of publication.

Reference Examples:

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Journal Article


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